

	<p style="text-align: center;">SOUTHERN FOX VALLEY EMERGENCY MEDICAL SERVICES SYSTEM POLICY & PROCEDURES</p>				
<p>TITLE: DISTRIBUTION OF SYSTEM MATERIALS</p>					
<p>SECTION: GENERAL POLICIES</p>			<p>POLICY NUMBER: D-29.0</p>		
<p>APPROVED BY: DR. ARTHUR PROUST EMS MEDICAL DIRECTOR</p>					
<p>EFFECTIVE DATE: 03/27/1998</p>				<p>PAGE NUMBER: 1 OF 1</p>	

PURPOSE:

The Southern Fox Valley Emergency Medical Services System plan, amendments, and updates will be distributed in a timely and expeditious manner to all system participants as mandated by IDPH in Rules and Regulations 515.330.

POLICY:

1. In-service regarding policy changes will be accomplished during monthly in-house provider continuing education sessions and/or internet-based education on the Southern Fox Valley EMS System website (www.sfvemss.com). Should a situation arise that all participants not be available in the aforementioned manner, specific didactic sessions will be arranged by the Resource hospital EMS staff to accomplish the didactic portion and the implementation mechanism.
2. Communication and didactic activities will be shared during scheduled in-house provider continuing education activities, at which time resource materials will be disseminated. Materials will also be available on the system website: www.sfvems.com. Any system participant unable to procure materials in the fashion may come to the Resource Hospital EMS office to pick up relevant materials.
3. The library and resource center at the Resource hospital is available to all Southern Fox Valley Emergency Medical Services System participants.

Effective Date:	03/27/1998				
Review Date(s):	06/18/2014				
Revision Date(S):	06/18/2014				