

	<p style="text-align: center;">SOUTHERN FOX VALLEY EMERGENCY MEDICAL SERVICES SYSTEM POLICY & PROCEDURES</p>				
<p>TITLE: PARAMEDIC TRAINING STANDARDS</p>					
<p>SECTION: EDUCATION AND LICENSURE</p>			<p>POLICY NUMBER: C-10.0</p>		
<p>APPROVED BY: DR. ARTHUR PROUST EMS MEDICAL DIRECTOR</p>					
<p>EFFECTIVE DATE: 09/01/2025</p>				<p>PAGE NUMBER: 1 OF 2</p>	

PURPOSE:

To maintain quality control and compliance with IDPH Rules and Regulations Section 515.520 EMS Education Programs-Paramedic

POLICY:

1. An EMS education program shall only be conducted by an EMS System or an academic institution under the direction of the EMS System and shall be accredited.
 - a. Only approved System instructors will be allowed for instruction
2. Site Code Applications for pre-approval of EMS Education programs shall be filed with the EMS System on forms prescribed by Illinois Department of Public Health (IDPH). The applications shall contain at the minimum:
 - a. Name of applicant, agency, and address;
 - b. Lead Instructor's name, license number, address, and contact information;
 - c. Name and signature of the EMS MD and EMS System Coordinator;
 - d. Type of education program;
 - e. Dates, times, and location of the education program, including course schedule;
 - f. Goals, objectives, and course outline
 - g. Methods, materials, and textbooks;
 - i. Only System approved textbooks and workbooks shall be used.
 - h. Content and time consistent with the national EMS education standards and additional course curricula required by IDPH. Initial or modified course syllabi shall be approved by the EMS System
 - i. Description of the clinical and field requirements
 - j. Description of evaluation tools (student, clinical units, faculty, and programs);
 - k. Requirements for successful completion
3. Applications for pre-approval including a copy of the course schedule and syllabus, shall be submitted to the EMS System Coordinator no less than 90 days before the first scheduled class.
 - a. The EMS System Coordinator will submit the application for IDPH approval no less than 60 days before the first scheduled class
 - b. Initial or revised education programs require full submission of all curriculum related educational documents for System and IDPH approval (IDPH Section 515.520 b. 1-11)
4. Adherence to the SFVEMSS Student with Disabilities policy (C-29)
5. Course outlines will be based on the Illinois Department of Public Health Rules and Regulations, Section 515.520, to include:
 - i. A minimum of 500 didactic hours

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- ii. A minimum of 500 hours of clinical experience, which includes a System Hospital or System approved alternate health care facility and field internship experience. The clinical experience shall include minimum patient care contacts, competency evaluation, and measurement as defined in the standards and approved by the EMS MD.
6. The paramedic training program shall include individual evaluations conducted by the Course Lead Instructor during the class.
7. The EMS MD and the EMS System Coordinator, in cooperation with the educational institution, shall be responsible for the oversight, quality assurance, and outcome measurement for the paramedic education program.
8. The Lead Instructor for the course shall be responsible for ensuring that no paramedic course begins until IDPH issues its formal, written pre-approval, which shall be in the form of a numeric site code.
9. The Lead Instructor for the course shall be responsible for ensuring that all materials presented to paramedic students conform to all curriculum requirements of both IDPH and the EMS System granting its approval. Methods of assessment or intervention that are not approved by both IDPH and the EMS System shall not be taught or presented. All Lead Instructors for courses shall be approved by the EMS MD.
10. Any change in the paramedic program's EMS MD, EMS System Coordinator or Lead Instructor, or change in the minimum approved program, shall require an amendment to be filed with IDPH by the EMS System.
11. Before a student is accepted into the program, documentation shall be submitted that an ALS EMS System Vehicle will be available to accommodate field internship needs.
12. A candidate for a paramedic program shall have a current/active IDPH EMT license. All program participants shall maintain their qualifying license throughout the completion of the program and successful completion of the licensure examination.
13. Each EMS Lead Instructor shall verify a student's qualification to an IDPH-approved licensure examination upon successful completion of the education program and shall submit a student roster on a form approved by IDPH. The EMS MD or EMS System Coordinator may approve students through an online verification system.
14. For paramedic candidates who have completed and passed the paramedic program, and passed the NREMT examination, the EMS MD or the EMS System Coordinator shall submit to IDPH and electronic transaction provide by IDPH.
15. All approved programs shall maintain course and student records for seven years, in compliance with the affiliated academic institution requirements as applicable. The course and student records shall be made available to the EMS System or IDPH upon request.