

	SOUTHERN FOX VALLEY EMERGENCY MEDICAL SERVICES SYSTEM POLICY & PROCEDURES	
TITLE: PRECEPTORS		
SECTION: EDUCATION AND LICENSURE	POLICY NUMBER: C-30.0	
APPROVED BY: DR. ARTHUR PROUST EMS MEDICAL DIRECTOR		
EFFECTIVE DATE: 6/1/2009	PAGE NUMBER: 1 OF 2	

PURPOSE:

1. To define and establish qualifications for Primary Preceptors and approved Paramedics/PHRN that work with Paramedic students.

POLICY:

1. All patient care by Paramedic students during field clinical and field internship must be done under the supervision of a Primary Preceptor or approved Paramedic/PHRN.
2. The student's field experiences will be overseen by three (3) to five (5) Paramedics/PHRNs led by the Primary Preceptor. The student will be able to ride with any one of these individuals during their field clinical and field internship.
3. Qualifications and responsibilities to be an approved Paramedic/PHRN who oversees a Paramedic student include:
 - a. Current Illinois Paramedic/PHRN license with a minimum of (3 years) experience. ***
 - b. In good standing with the Southern Fox Valley EMSS
 - c. Approval from Department EMS Coordinator
 - d. Completion of current Preceptor training
 - e. Approval from SFVEMSS
 - f. Responsible and accountable for decisions made in the prehospital setting regarding patient care provided by the Paramedic student.
 - g. Responsible for orienting, teaching, and supervising the Paramedic student during their field experiences.
 - h. The Paramedic/PHRN will also be responsible for updating the student's progress in the cognitive, psychomotor, and affective domains to the Primary Preceptor.
4. Qualifications and responsibilities to be a Primary Preceptor include:
 - a. Current Illinois Paramedic license/PHRN with a minimum of (3 years) experience. ***
 - b. In SFVEMSS for a minimum of one (1) year. ***
 - c. Recommendation from Department EMS Coordinator or Chief
 - d. Completion of current Preceptor training
 - e. Approval from SFVEMSS
 - f. Responsible and accountable for decisions made in the prehospital setting regarding patient care provided by the EMT-Paramedic student.
 - g. Responsible for orienting, teaching, and supervising the Paramedic student during their field experiences.

- h. Communicate with the other Paramedics/PHRN's who are overseeing the Paramedic student to be able to obtain the necessary information needed for completion of any documentation and evaluations regarding field performance.
 - i. Completion of the necessary documentation and evaluations regarding field performance in online course tracking program.
 - j. Communicate with the course faculty to provide a comprehensive evaluation either positive or negative for eligibility for completion of the field internship.
 - k. Attend meetings with the student regarding their progression through the field clinical and field internship.
5. Primary Preceptors shall be responsible to maintain their status by completing annual updates as specified by SFVEMSS after receiving approval from their Department EMS Coordinator or Chief.

***Primary Preceptors who have been licensed less than three (3) years or not in the system for one (1) year, may be approved on individual basis by the EMS System Coordinator.

Effective Date:	6/1/2009				
Review Date(s):	2/11/2015				
Revision Date(S):	2/11/2015				