

	SOUTHERN FOX VALLEY EMERGENCY MEDICAL SERVICES SYSTEM POLICY & PROCEDURES	
TITLE: SOUTHERN FOX VALLEY EMS MEDICAL DIRECTOR		
SECTION: ORGANIZATIONAL STRUCTURE	POLICY NUMBER: A-1.0	
APPROVED BY: DR. ARTHUR PROUST EMS MEDICAL DIRECTOR		
EFFECTIVE DATE: 03/01/1990	PAGE NUMBER: 1 OF 1	

A. DEFINITION:

As defined in the State of Illinois Rules and Regulations Section 515.100, the EMS Medical Director is "the physician appointed by the resource hospital that has the responsibility and authority for total management of the EMS System".

The EMS MD for an ILS or ALS or CCT level EMS System shall be a physician licensed to practice medicine in all of its branches in Illinois, and shall be certified by the American Board of Emergency Medicine or the American Osteopathic Board of Emergency Medicine, and, for a BLS level EMS System, the EMS MD shall be a physician licensed to practice medicine in all of its branches in Illinois, with regular and frequent involvement in pre-hospital emergency medical services. In addition, all EMS MDs shall:

- 1) Have experience on an EMS vehicle at the highest level available within the System, or make provision to gain such experience within 12 months prior to the date responsibility for the System is assumed or within 90 days after assuming the position;
- 2) Be thoroughly knowledgeable of all skills included in the scope of practices of all levels of EMS Personnel within the System; and
- 3) Have or make provision to gain experience instructing students at a level similar to that of the levels of EMS Personnel within the System; and
- 4) For ILS and ALS EMS MDs, successfully complete a Department-approved EMS MD's Course. (Section 3.20(c) (1 through 6) of the Act)

The EMS MD shall appoint an alternate EMS MD and establish a written protocol addressing the functions to be carried out in his or her absence. (Section 3.35(b) of the Act)

B. RESPONSIBILITIES:

The EMS Medical Director shall be responsible for:

1. Be responsible for the ongoing education of all System personnel, including coordination with didactic and clinical experience.
2. Develop written standing orders (treatment protocols, standard operation procedures) to be used in the EMS MD's absence and certify that all involved personnel will be knowledgeable in emergency care and capable of providing treatment and using communications equipment once the program is operational.
3. Be responsible for supervising all personnel participation within the System, as described in the System Program Plan.
4. Develop or approve one or more ambulance emergency run reports (run sheets) covering all types of ambulance runs performed by System ambulance providers.
5. Ensure that the Department has access to all records, equipment and vehicles under the authority of the EMSMD during any Department inspection, investigation or site survey.
6. Notify the Department of any changes in personnel providing pre-hospital care in accordance with the EMS System Program Plan approved by the Department.
7. Be responsible for the total management of the System, including the enforcement of compliance with the System Program Plan by all participants within the System.
8. Ensure that a copy of the application of renewal (a form supplied by the Department) is provided to every EMD, First Responder, EMT-B, EMT-I or EMT-P, PHRN, ECRN's and LEAD Instructors within the System who has not been recommended for re-licensure by the EMS Medical Director; and
9. Be responsible for compliance with the provisions of the Joint Committee on Administrative Rules, Title 77: Public Health Chapter I: Department of Public Health Subchapter f: Emergency Services and Highway Safety. .
10. To serve as the EMS Medical Director for the Paramedic Program as outlined by CoAEMSP and CAAHEP.
11. Other responsibilities as designated by the IDPH, EMS System or other governmental entity as described in the Illinois EMS Act or under the Joint Committee on Administrative Rules, the Title 77: Public Health Chapter I: Department of Public Health Subchapter f: Emergency Services and Highway Safety..

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